

KALAMAZOO VALLEY COMMUNITY COLLEGE
Academic Leadership Council
Meeting Minutes
1:00 pm
Friday June 2, 2017
TTC 4380

Present: Officers and voting members: J. Brady, K. Dockerty, V. Hileski, P. Jonas, R. Kraas, A. Moss, C. Oliphant, J. Ott, A. Rodgers, C. Schauer, J. Shouldice.

Non-voting attendees: D. Bertch, T. Buszek, D. Coates, M. Collins, L. Cosby, B. deDie, G. Fredericks, D. Lindsley, B. Reynolds and B. Taraskiewicz.

1. Call to Order-The meeting was called to order at 1:01pm.
2. Meeting Minutes of May 5, 2017-Stand as written
3. Review/Revise/Approve Agenda-There were no changes.
4. Guests-There were no guests.
5. Officer Reports-
 - 5.1 Chair- Kevin Dockerty-No report
 - 5.2 Vice Chair- Philipp Jonas-No report
 - 5.3 Secretary- Cynthia Schauer-No report
 - 5.4 Master of Committees- Jenny Ott-No report
 - 5.5 Faculty Liaison- Steven Walman-No report
 - 5.6 Parliamentarian- Mary Dey-No report
6. Academic Services
 - 6.1 Course & Curriculum- Dennis Bertch
 - Course Inactivations for 1.1-1.3 were postponed until the chairs for those two departments could attend the meeting (see handout).
 - A motion was made to accept course revisions 2.1-2.4. BUS 115, BUS 201, BUS 240 and BUS 263 were changes in strategy. BUS 201 also included a title change. The motion was seconded and carried (see handout).
 - A motion was made to accept course revisions for 2.5. ENG 078 was changed to remove blended and online strategies. The motion was seconded and carried (see handout).
 - A motion was made to accept the program revisions for 3.1-3.5. These revisions reflect the change in course title for BUS 201. The motion was seconded and carried (see handout).
 - 6.2 Other –Dennis Bertch
 - Academic Dishonesty-There are some communication issues with the new academic process that Dennis will work on over the summer.
 - Graduation Requirements-A conversation will begin next school year on the need for political science and wellness/physical education credits for graduation. Most community colleges do not require these classes for graduation.
 - Dennis distributed a handout with two, three, and four year success/comprehensive success rates for community colleges throughout Michigan (see handout).

- Department Chair Expectations-Dennis shared the revised Department Chair Expectations document and discussed the changes in this document compared to the 2016 document. Chairs should contact their respective deans for specific IU's and to meet with the dean to see what, if any, impact these changes have made on IU distribution (see handout).

7. Unfinished Business

- 7.1 Early College Announcements-Deb Coates-No report
- 7.2 Student ID cards- Jeff Shouldice asked if there was new information on student ID cards and there is none.

8. New Business

- A motion was made to combine the Parliamentarian and Vice Chair into one position. The motion was seconded and carried.
- A motion was made to allow a proxy vote for someone from the department who does not have an additional vote and to communicate the proxy vote via email to the secretary. The motion was seconded and carried.

9. Meeting dates times

- 9.1 Upcoming meetings- Fall 2017 - Friday Meeting Dates (all 1pm)
 - 8/31 Seminar Days (5830)
 - 9/29 Healthy Living Campus (CAH 223)
 - 11/3 (4370/4380)
 - 12/1 (4370/4380)

10. Other

- TargetX has been selected for the CRM service. Negotiations are underway with them.
- Thank you to Marilyn Schlack, Dennis Bertch and Mike Collins for removing the fees to use the Wellness/Fitness Center.
- The college is considering upgrading to Windows 10.
- Thank you to Dennis for working on the IU's issue for the department chairs.
- New term faculty orientation will be August 15.

11. Adjournment-The meeting adjourned at 1:38pm.